GOVERNMENT OF ANDHRA PRADESH FINANCE (IT) DEPARTMENT COMPREHENSIVE FINANCIAL MANAGEMENT SYSTEM (CFMS)

CFMS Circular – 17

Dt. 05.03.2019

Comprehensive Financial Management System (CFMS) is launched on 02.04.2018 and currently being stabilized. One of the main objectives of CFMS, in addition to establishing a Single Source of Truth, is to promote efficiency and effectiveness in public financial management activities. APCFSS is the nodal agency for the implementation, sustenance and support of the CFMS program. Towards this, APCFSS aims at providing seamless services to all the users of CFMS in a structured and focused manner. Every effort has been made to address the requirements of all the diversified departments and individuals. However, during the course of operationalization, users have been reporting issues. While some issues require a change to the design, majority of the issues are related to understanding, adoption, data related and above all patience. Attention, of all the HODs and users is invited to GO MS 40, wherein the Help Desk and issue resolution process is explained in detail. Based on the issues reported so far, the following resolutions and clarifications are being provided and all departmental users are required to make sure that they understand and disseminate the information to all users.

S.No.	Issue Reported	Requirement/Clarification							
1	Creation of PD Lapsing Bill	A provision to lapse the un-utilized funds on expiry of time limits prescribed as per G.O. MS. No: 43 is made available to PD Administrators. Whoever is authorised to create PD Bills can access the PD Lapsing bill process.							
2	Statement of ZPPF Subscriptions	An option has been provided to CEO, ZP as Fund Manager of ZPPF to generate statement of subscriptions, individual wise in CFMS. For this, Head of the Office should assign workflow to any authorized person in his office. To assign the workflow, the HOO has to login to CFMS, Click on the Workflow Configurator Bill Submit tile and then click on OTHERS tab,then ADD AUTHORISATION and assign the role to access statement of ZPPF subscriptions month wise and subscriber wise to the respective person and this person can access STATEMENT of ZPPF Subscriptions Tile and generate the report in the below format.							

		SAP Statement of ZPPF Subscriptions ~								
				Statement of ZPPF	Subscriptions					
		*From Date	c 01.01.2019		To Date: 07.02.20	19				
		*DDO Code	02012202011	e a	Description: DY.C.E.C). VSP Search				
		District Treasur	y Office DDO	Sum of Subscription Amount: 7333 DDO Description	9316.00 Sum of Loan Amount: Bill No.	Payment Date	6925 B Excel Subscribers No			
		02 0205	02050308011	HM.: ZPSH.: CHITTIVALASA(GIRL	2018-1996587	01-01-2019	14032270			
		02 0204	02050308010	HM.: ZPHS.: GANDIGUNDAM.	2018-1966755	01-01-2019	14034810			
		02 0204	02042202066	MEO DUMBRIGUDA	2018-1889685	01-01-2019	14031368			
		02 0204	02042202066	MEO ARAKU	2018-2017909	01-01-2019	14031728			
		02 0204	02042202064	MEO ARAKU	2018-1900144	01-01-2019	14039119			
		SAP		Statement of ZPPF S	ubscriptions \sim					
				Statement of ZPPF	Subscriptions					
							-			
		*From Date: *DDO Code:	02012202011	8	To Date: 07.02.2011 Description: DY.C.E.O.	9 VSP				
		*HoA:	8338001040001000000VN	ď		Search				
				Sum of Subscription Amount: 7333	316.00 Sum of Loan Amount: 1	176782.00 No. of Records : 6	3925 🕞 Excel 🚺 PDF			
		Payment D 01-01-2019	ate Subscribers No 14032270	Subscriber Name SAVITHRI KATTIRISETTY	Pay Month 12	Subscription Amount 4000.00	Loan Amount 5			
		01-01-2019	14039119	VENKATAPURUSOTHAM NIKKULA	12	2475.00	0 8			
		01-01-2019	14034810	BAGUM MUMTAZ MAHALAXMI SETTI	12	8556.00 2567.00	8 0 8 0			
		01-01-2019	14031728	DONNU SIYYARI	12	18000.00	0 8			
		01-01-2019 01-01-2019	14031525	JYOTHILAKSHMI GUJJALA VENKATAPURUSOTHAM NIKKULA	12	467.00 2162.00	0 8			
		The Fund	Manager	can download	this stater	ment in a	n excel sh	eetor PDF and use		
		the data	to post to	individual sub	scribers ac	counts.				
		It is man	datory fo	r the PD Ada	nictrato	rs to spo	cify tha r	urposo for which		
						s to spe				
		the fund	ls are bei	ng drawn in (each bill.	BILL SU	B TYPE ti	eld is provided in		
		PD bill to	o capture	the purpose	of expen	diture. S	ince this	field can capture		
		only one	valuo th	 A avnanditur	nortain	to one r	urnosa s	hould be claimed		
		i only one	, value, ti	ic experiate	c pertain		uipose s			
		In one b								
	Nature of	It is noti	ced in sor	ne bills, that	the purpo	ose ment	ioned in	the said field and		
3	Expenditure	the purr	ose men	tioned in the	sanction	order a	re not o	ne and the same.		
U		which m	the purpose mentioned in the salicitori order are not one and the salicitories and the salici							
		which h	ieans tha		linistrato	is are no	Ji menu	oning the correct		
		purpose	in the b	ill. It is also	noticed t	hat som	e bills ai	re preferred with		
		purpose	mention	ed as Other	Expendit	ure whe	n one sa	anction has been		
		given fo	r multi	le nurnoses	liko sala	arios and	d contin	aant avnanditura		
given for multiple purposes, like salaries an										
		claimed	in some	bills under th	ie sub typ	e "Oth	er Exper	naiture", this may		
		result in	rejection	of such bills a	at treasur	y level o	r at Gove	rnment level.		
		A specif	ic bill tvn	e to effect A	.M. for t	he previ	ous vear	transactions has		
		hoon n				ic hill +	(no +ho)	ro is no nood to		
		been provided in Crivis. To access this bill type, there is no need to								
		configur	e a separa	ate workflow	, whoever	is autho	orised to	access A.M. Bill in		
		Treasury	, can auto	omatically ac	cess this b	ill also.				
		· · · · ·	,	,						
		📑* Alte	eration Me	emo				S >		
	A M for									
	A.M. for Previous Year Transactions	E* Alte	eration Me	emo (Prev. Ye	ar)			S >		
4		A N A	سم مما م	an accord to a	:+how woo					
		A.M. can be proposed to either receipt transactions or expenditure								
		transactions. To indicate this maker has to choose ALTERATION- TYPE								
		"Challan / Bill ". Under ALTERATION – BILL header, maker has to select the								
		Channelly Din . Order Acteuration to acteur Dill / Challes share to DDC								
		TEAK, th	ie transa	Lion pertains	, io, ente	і віі / С		etalls, DDU code,		
		Head of	Head of Account and CREDIT/ DEBIT Indicator. The Original transaction							
		details would always be SENDERhead and new Head of Account / DDO								
		codo +-	which	mount is he	ing Crod	itod / r		would always he		
	1	ι τοαθητο	which a	mount is de	ing cred	neu / L		would always be		

		RECEIVER head.							
		S ≤ SMP Bit Lifecycle Management (BLM) ∨ Q Q Q < ALTERATION MEMO (PREV. YEAR) Q							
		Overview *DDD Cod	K 27000705001 ASST PAY AND ACCO	DUNTS OFFICER *Created By: 144103	9				
		*Debric *Treesury Offic *Bill Subjec	t: 27 AP HQ Treesury - Amaravathi 2700 D Pay & Accounts Office 1 Alteration Memo Previous Year Posting	Andhira Pradesh BillNote	19 17 50 40				
		Alteration Memo Details	Bit	8					
		Gross Amour	t 100.00 INR	<u> </u>					
		ALTERATION - BILL	Sender	Receiver					
		Year Bill No 2017 V 0000000	DDO Code HOA 1 01011804001 844300108000100	Gr/Dr Ind Amount DDO Code HC Q Dr ✓ 160.00 01012203002 6	A Cr/Dr Ind. H3001080001002 Cr	Net Amount 100 00			
		Custom will		lawaa tha failad waxw					
		System will automatically lapse the failed payment amounts which are							
		amount wil	l be credited t	to regular evpenditu	re HoA f	from which the			
		expenditure	is drawn If the	lansing is done with i	n the sam	e financial vear			
		if the lansing	g is done in the	next financial year th	en the lan	sed amount will			
		be credited	toMinor Head	911 – SH 96 under t	ne regulai	Maior Head. If			
		the amount	lapsed pertains	s to PD Account then	wheneve	r the amount is			
		lapsed, the	amount will be	e credited to same P	D account	rirrespective of			
		financial yea	ar.						
		DDO has to	prefer a fresh b	ill for the lapsed amo	unt i.e. ca	ish portion (NET			
Amount) of the original transaction and pay to the beneficiary necessary, the respective authorities shall create neces						ary. Where ever			
						ecessary record			
	justifying the new transaction.								
A report, displaying the lapsed transactions has been enable Lapsing of They can access this report by configuring workflow through						ned to all DDUs.			
						Ign OTHERS Tab			
5	Payments).				
				Failed Payment Lapsing Statment					
			*Select DDO: G F	P ACHAVARAM (05082202008)					
			*From Date: 01/	02/2019					
			*To Date: 05/	03/2019					
			69	Display					
			_						
		Total no of Records :36			Se	arch 🔍 🔂 🕻			
		Bill Number	La <mark>sping Date</mark>	HOA	Beneficiary	Net Amount (₹)			
		2018-2190	14.02.2019	8443001060001000000VN	000000088	100.00			
		2018-2154	14.02.2019	8443001060001000000VN	000000088	20.00			
		2018-2514	14.02.2019	8448001090001006000VN	0080001000	1000.00			
		2018-2535	14.02.2019	8448001090001006000VN	0080001000	1000.00			

PRINCIPAL FINANCE SECRETARY TO GOVT. (FAC)