

GOVERNMENT OF ANDHRA PRADESH
FINANCE (IT) DEPARTMENT
COMPREHENSIVE FINANCIAL MANAGEMENT SYSTEM (CFMS)

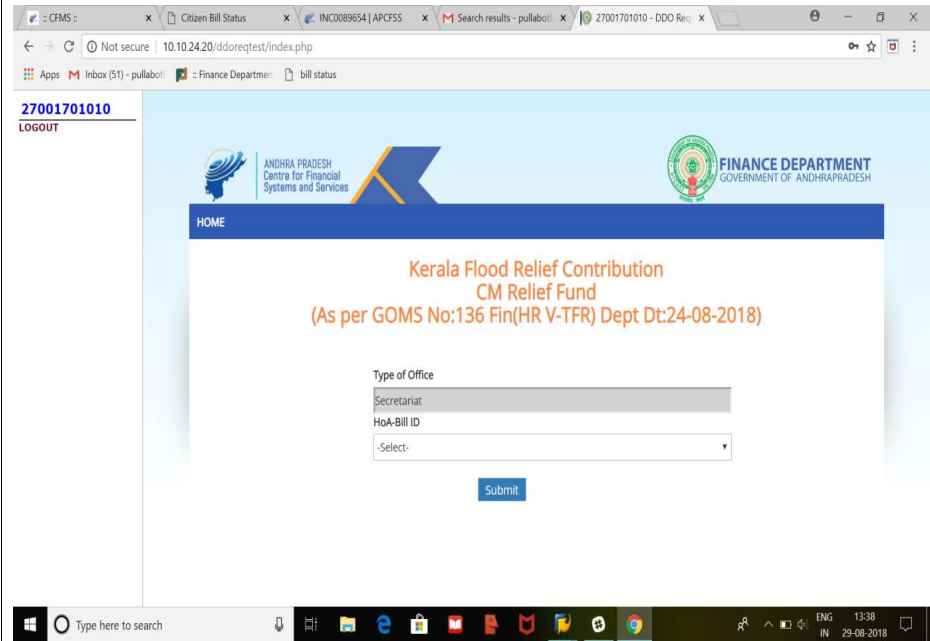
CFMS Circular – 15

Dt. 29.08.2018

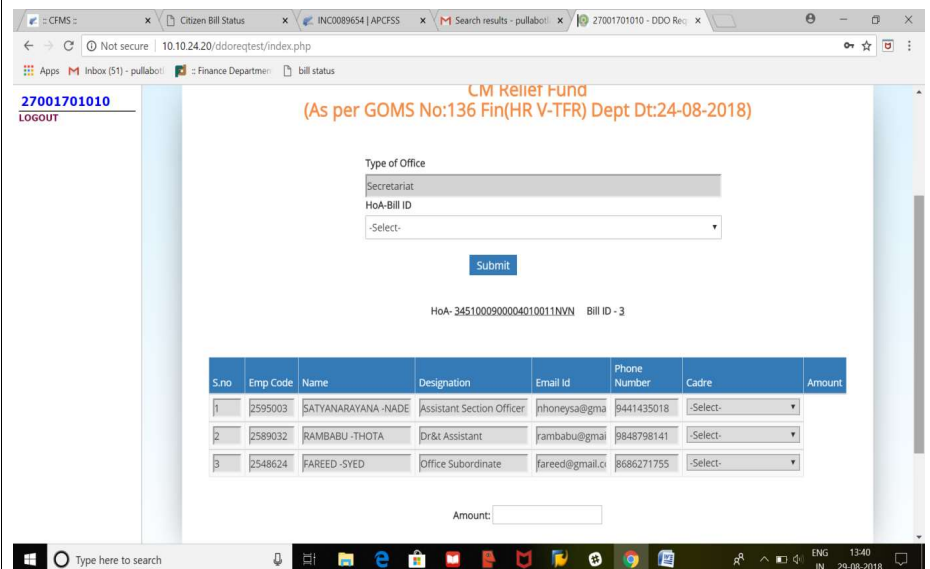
Comprehensive Financial Management System (CFMS) is launched on 02.04.2018 and currently being stabilized. One of the main objectives of CFMS, in addition to establishing a Single Source of Truth, is to promote efficiency and effectiveness in public financial management activities. APCFSS is the nodal agency for the implementation, sustenance and support of the CFMS program. Towards this, APCFSS aims at providing seamless services to all the users of CFMS in a structured and focused manner. Every effort has been made to address the requirements of all the diversified departments and individuals. However, during the course of operationalization, users have been reporting issues. While some issues require a change to the design, majority of the issues are related to understanding, adoption, data related and above all patience. Attention, of all the HODs and users is invited to GO MS 40, wherein the Help Desk and issue resolution process is explained in detail. Based on the issues reported so far, the following resolutions and clarifications are being provided and all departmental users are required to make sure that they understand and disseminate the information to all users.

S. No.	Issue Reported	Requirement/Clarification
1	Kerala Flood Relief Contribution (C.M. Relief Fund)	<p>The Government, vide G.O.Ms.No. 136 Finance (HR V – TFR-AL-EWF) Dept, Dt.24.08.2018, have directed all departments to deduct the amounts as mentioned at para II of the said G.O. from the salaries and pensions of the employees and pensioners for the month of August, 2018 payable on 1st Sept, 2018 towards their contribution for Kerala Flood Relief.</p> <p>The Chief Executive Officer, APCFSS, Ibrahimpatnam has brought it to the notice of the Government that many of the DDOs have already submitted salary bills for the month of August, 2018 and they are at different stages of audit and also some of these bills are already passed in the Treasuries and Capital Region PAO. As the salaries are due on 1st September, 2018 and keeping in view of the holidays in between, if these bills are returned to DDOs to effect the recovery, DDOs have to prepare the bills again, submission and auditing activities of these newly prepared bills will take time and this whole process will cause delay in payment of salaries.</p> <p>In view of the circumstances stated by CEO, APCFSS in order to ensure that the salaries and pensions are paid on 1st Sept, 2018 without any delay, it is hereby decided collect the details of employee wise contribution recoverable from the salaries as per the rates prescribed in the said G.O. Accordingly, the CEO, APCFSS has developed a module in HRMS package and enabled it for all DDOs to collect the details of Kerala flood relief contributions recoverable from each employee</p>

To provide this data, the DDOs have to logon into HRMS system with their logins and fill in the data in respective module. The DDOs have to first select the Bill id, out of the bill IDs available in the dropdown button.



Once the Bill-ID is selected, the system will automatically display the employees list included in respective Bill Id along with their e-mails and mobile numbers available in CFMS.



The DDO has to fill in employee category (Class IV, Class III, Non Gazetted, and Gazetted level 1-10, AIS etc.). The system will automatically populate the recoverable amounts in case of all categories as prescribed in said G.O.

Kerala Flood Relief Contribution
CM Relief Fund
(As per GOMS No:136 Fin(HR V-TFR) Dept Dt:24-08-2018)

Type of Office
Secretariat
HoA-Bill ID
-Select-

Submit

HoA- 345100900004010011NVN Bill ID -3

S.no	Emp Code	Name	Designation	Email id	Phone Number	Cadre	Amount
1	2595003	SATYANARAYANA -NADE	Assistant Section Officer	jhoneysa@gmail	9441435018	Non Gazetted	1000
2	2589032	RAMBABU -THOTA	Dr&t Assistant	jambabu@gmail	9848798141	Class-III	500
3	2548624	FAREED -SYED	Office Subordinate	fareed@gmail.c	8686271755	Class-IV	500

Amount: 2000

Submit Reports

However, in case of AIS officers, central service officers and others, the amount equivalent to one day gross salary is pre-populated but allowed for modification by the DDO. The DDOs have to key in the data for all employees in all bill IDs displayed therein.

The DDOs may also change the mobile number or e-mail address of any employee if the existing details need modification.

The Director of Treasuries and Accounts and Pay and Accounts Officer, Ibrahimpatnam are requested to follow up the data collection process to ensure that it is completed by 1st September, 2018.

PRINCIPAL FINANCE SECRETARY TO GOVT. (FAC)